

GENEALOGY RECORD REQUEST FORM

All genealogical birth, death and marriage records issued by the Cook County Clerk's Office are considered non-certified documents and stamped "For Genealogy Purposes Only". Under Illinois law, genealogical records are defined as:

- Birth certificates older than **75** years
- Marriage Certificates older than **50** years
- Death certificates older than **20** years.

The costs for genealogical records are: \$15.00 for the first copy, and \$4.00 for each additional copy. **The Office of the Cook County Clerk is legally mandated to charge a nonrefundable \$15 records search fee.** If you are uncertain of the exact date of birth, marriage or death and want us to search more than one year, include \$1 for each additional year you want searched, up to a maximum of 10 years.

Two ways to obtain a genealogical record:



Mail your request to:
Bureau of Vital Records
ATTN: GENEALOGY UNIT
PO Box 641070
Chicago, IL 60664-1070

Fill out the form on the reverse side and include:

- A check or money order payable to the Cook County Clerk
- A self-addressed stamped envelope



Visit us in person and pay with cash or debit card
(Sorry, we can't accept Visa):
50 West Washington Street, Chicago, Illinois, Room CL-25



David Orr
Cook County Clerk
Bureau of Vital Records
50 West Washington Street, Room CL-25
Chicago, Illinois, 60602
(312) 603-7790 / VITAL.RECORDS@cookcountyil.gov
www.cookcountyclerk.com

-----Cook County Clerk David Orr, Bureau of Vital Records-----

GENEALOGY RECORD REQUEST FORM

Your Name

First

Last

Mailing Address

Number

Street

Unit Number

City

State

Zip Code

Relationship / Telephone number

BIRTH

of copies

Name at birth

First

Middle

Last

Date of birth

Month / Day / Year

Place of birth

City or Village (in Cook County)

Name of mother

First

Last (maiden)

Name of Father

First

Last

MARRIAGE

of copies

Groom's Name

First

Middle

Last

Bride's Maiden Name

First

Middle

Last

Date of Marriage

Month / Day / Year

Place of Marriage

City or Village in Cook County

DEATH

of copies

Name

First

Middle

Last

Date of death

Month / Day / Year

Place of death

City or Village (in Cook County)